

END OF YEAR BANK RECONCILIATION

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Elizabeth Finn Care County Committees

End of Year Bank Reconciliation 2015 - 16

Committee Name: _____

Closing Balance for the year ending March 31 2016: _____

Returned by (name): _____ Date: _____

Bank Details

Name of Bank Branch: _____

Sort Code: _____ / _____ / _____ Account No: _____

Signatories (at least two): _____

Balance in bank as at 31 March 2015(previous financial year) £ _____

Total paid into account between 1 April 2015 and 31 March 2016 £ _____

Total paid out of account between 1 April 2015 and 31 March 2016 £ _____

Balance Remaining in account as at March 31 2016 £ _____

Bank statement numbers (copies enclosed)

Name: _____

Signed: _____

Date: _____